

**AGENDA FOR THE CITY COUNCIL MEETING OF WEDNESDAY, JANUARY 16, 2019
AT 7:30 P.M.**

- A. Roll Call**
- B. Silent Meditation**
- C. Approval of Minutes/Bills**

Repository Sales:

- D. Citizens to Be Heard:**

E. ORDINANCES: FOR FINAL PASSAGE

1. Council File No. 16,064 Pending Official Ordinance 4-2019
An ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the **codified ordinances** of Erie, Pennsylvania.
2. Council File No. 16,065 Pending Official Ordinance 5-2019
An ordinance approving the extension of the term existence of the **Erie Regional Airport** Authority for the term extension of fifty (50) years from the date of approval of the articles of amendment.

ORDINANCES: FOR FIRST READING

1. Council File No. 16,066
An ordinance [closing and vacating](#) 12 foot long section of unimproved alley at the southwest corner of West 5th and Cranberry Streets, with reservation of existing utility rights-of-way.
2. Council File No. 16,067
An ordinance amending Article 313, [Peddlers and Sidewalk Vendors](#), Section 313.03 subsection (a) (11) and (b), by increasing the liability insurance limits and application fees.
3. Council File No. 16,068
An ordinance amending Prerequisites to Obtaining a Permit under Article 901, Street Excavations, Section 901.04 subsection (e), by increasing the liability insurance limits.
4. Council File No. 16,069
An ordinance amending Prerequisites to Obtaining a Permit under Article 901, Street Excavations, Section 901.06 by increasing the fees.
5. Council File No. 16,070
An ordinance amending Article 935, Sewers and Utility Connections, Section 935.03 by increasing fees.
6. Council File No. 16,071
An ordinance appropriating the sum of [\\$1,715.00](#) from unappropriated and anticipated revenue to be received from Erie Arts & Culture. The funds will be utilized to install vinyl art wraps on signal and electrical cabinets located in Perry Square.
7. Council File No. 16,072
An ordinance appropriating the sum of [\\$2,400.00](#) from unappropriated and anticipated revenue to be received from Erie Arts & Culture. The funds will be utilized to install vinyl art wraps on signal and electrical cabinets located in the downtown area.
8. Council File No. 16,073
An ordinance appropriating the sum of \$234,992.00 from unappropriated and anticipated revenue and providing for the expenditure thereof.

[SCHOOL VIOLENCE PREVENTION](#)

9. Council File No. 16,074
An ordinance in accordance with the 2019 City of Erie Budget the sum of \$15,000.00 is appropriated from unappropriated and anticipated revenue for use by the City of Erie Administration Grant Fund. These funds will be used to provide MIDEO services to City of Erie first responder employees.

F. OLD BUSINESS

G. NEW BUSINESS

1. A resolution sponsored by Council President James Winarski nominating Councilwoman **Kathleen Schaaf** as City Council Vice President for 2019..
2. A resolution that the proper officials of the City administration are respectfully requested to issue a monthly personnel activity report to include all City of Erie employees including but not limited to: **Pay Rate Activity Report**; Part-time seasonal termination report; Part-time seasonal hiring report; Change of Status report; and New-hires and termination reports effective immediately so that all personnel changes can be verified by City Council on a monthly basis.
3. A resolution authorizing and directing the Traffic Engineer to [sign the Grant Agreement](#) between the City of Erie and Erie Arts & Culture for the following: **2018-2019 Erie Arts & Culture Small Project Grant, Downtown Traffic Box Arts Project (The total award granted to the city if \$2,400.00).**
4. A resolution receiving the communication from the **City Planning Commission** recommending the request submitted by City Council for proposed amendments to the City of Erie **Zoning Ordinance No 80-2005** Article 3 Section 303 Signs and Article 6 – Definitions be approved and authorizing and directing the City Clerk to advertise notice of a **Public Hearing** to be held before City Council on Wednesday February 6, 2019 at approximately 9:30 a.m. in City Council Chambers, Municipal Building, 626 State Street, Erie, PA. 16501.
5. A resolution that the following members of City Council are hereby being assigned to the Erie Area Council of Governments (**EACOG**) as of January 2019: Casimir J. Kwitowski-COG Delegate, Liz Allen 1st Alternate, Sonya Arrington-COG Alternate Curtis Jones Jr.-COG Alternate, Kathleen Schaaf-COG Alternate, James Winarski-COG Alternate and Melvin Witherspoon-COG Alternate.
6. A resolution authorizing and directing the Mayor and other appropriate City officials hereby authorize the City of Erie **Department of Economic and Community Development** Director and the **City Grant Writer** to serve as authorized organization representatives to sign required proposal documents and to submit state and federal grant applications on behalf of the City for the 2109 calendar year.
7. A resolution authorizing and directing that the [Enterprise Zone](#) Loan Review Committee approval of the following be formally ratified:

	<u>Amount</u>	<u>Term</u>	<u>Fee</u>
Jerry Clark Enterprises, LLC	\$75,000.00	15 Years	\$375.00

8. A resolution by the Council of the City of Erie, that the [Change Order](#) NO 2 on the contract of **Mayer Brothers Construction Company**, 1902 Cherry Street, Erie, PA 16502 for the City of Erie Milling and Asphalt Resurfacing, Federal Aid Local Routes, PennDOT Transportation Alternatives Program, Federal Aid Reimbursement Grant Agreement #R17010001 MPMS No. 108951 Current Contract \$535,428.86

Revised Contract	<u>\$539,720.50</u>
Change Order total	\$ 4,291.64
9. A resolution appointing the following individual as **Probationary Patrolman** at the current salary of \$47,318.14 in the **City of Erie Bureau of Police** as they appear on the current Civil Service Eligibility List for the probation period of one (1) year from the date of his appointment on January 17, 2019.
 1. **Shawn Stafford**
 2. Jessica Wroblewski
 3. Emerson Sturdevant
10. A resolution appointing the following individual as **Probationary Patrolman** at the current salary of \$47,318.14 in the **City of Erie Bureau of Police** as they appear on the current Civil Service Eligibility List for the probation period of one (1) year from the date of his appointment on January 17, 2019.
 - 1 **Jessica Wroblewski**
 2. Emerson Sturdevant
 3. Justin Seath
11. A resolution appointing the following individual as **Probationary Patrolman** at the current salary of \$47,318.14 in the **City of Erie Bureau of Police** as they appear on the current Civil Service Eligibility List for the probation period of one (1) year from the date of his appointment on January 17, 2019.
 1. **Emerson Sturdevant**
 2. Justin Seath
 3. Joshua McDonald

12. A resolution appointing the following individual as **Probationary Patrolman** at the current salary of \$47,318.14 in the **City of Erie Bureau of Police** as they appear on the current Civil Service Eligibility List for the probation period of one (1) year from the date of his appointment on January 17, 2019.

1. **Justin Seath**
2. Joshua McDonald
3. James Paulson

13. A resolution authorizing and directing City Officials to donate \$5,000.00 from the General Fund Government account 002-0963-0000-4187 to **World War I Memorial** monument for ongoing maintenance.

TRANSFERS

That the following amounts be transferred in **Risk Management Account**

Transferred from:			Transferred to:		
Amount	Account	Title	Amount	Account	Title
\$ 13,700.00	024-0571-0000-4064	Professional Liability Ins	\$ 13,700.00	024-0571-0000-4069	Claims
\$ 25,951.00	024-0571-0000-40691	General Liability Insurance	\$ 12,545.00	024-0571-0000-4062	Property Insurance
			\$ 13,406.00	024-0571-0000-4063	Fleet Insurance
\$ 39,651.00			\$ 39,651.00		

CONTRACTS

1. **McGill, Power, Bell & Associates, LLP**, 1920 West 8th Street, Erie, PA 16505 for the preparation of the [2018 Annual Audit](#)/Financial Report for the Finance Office of the City of Erie not to exceed the amount of \$112,000.00.
2. **McGill, Power, Bell & Associates, LLP**, 1920 West 8th Street, Erie, PA 16505 for the preparation of the 2018 Annual Audit/Financial Report for the Department of Community & Economic Development ([DCED](#)) not to exceed the amount of \$33,600.00.
3. **Advanced Forestry Services, Inc.**, 8253 Dari Dell Road, Guys Mills, PA 16327-4635-4635 for various forest management activities for the Bureau of Parks & Rec/Shade Tree at **unit prices** for a term of twenty-four (24) months. \$55.00/hour \$.55/mile.
4. **Middle Atlantic Inspections**, 1805 West 38th Street, Erie, PA 16506 for a one-year contract for Electrical Inspection Services for the Bureau of Code Enforcement at the following unit price formula: (Permit Fee-State Fee) – 30% (BIU Fee)/Number of Trips/Inspections made between the City of Erie and BIU to Finalize the Permit = Inspection Total.
5. **Builders Inspection Underwriters of PA, Inc.**, 1805 West 38th Street, Erie, PA 16506 for a one-year contract for Plumbing and Mechanical Inspection Services for the Bureau of Code Enforcement at the following unit price formula: **(Permit Fee – State Fee) – 30% (BIU Fee) = BIU Inspection Payment**
6. **Builders Inspection Underwriters of PA, Inc.**, 1805 West 38th Street, Erie, PA 16506 to enter into a two (2) year and three month (January 1, 2019 to March 31, 2021) contract extension at the current rates, for inspection services for the City of Erie's [rental program](#).

PURCHASE ORDERS

1. **Emerson Manufacturing**, 608 Industrial Road, Pender, NE 68047 for the purchase of a 220 [Air Jack](#) for the Bureau of Fire Mechanics at a total cost of \$2,121.78.
2. **RJ Lee Group, Inc.**, 350 Hochberg Road, Monroeville, PA 15146 for gunshot residue and DNA analysis lab for incident #18-50919 for the Bureau of [Police](#) at a total amount of \$4,358.14.
3. **PA Chiefs of Police Association**, 3905 North Front Street, Harrisburg, PA, 17110 for the [annual maintenance](#) agreements for the Livescan/CPIN Systems, the fingerprint and mugshot equipment, for the Bureau of Police at a total amount of \$6,500.00.
4. **The Hite Company, A Division of Mayer Electric Supply Co. Inc.**, 101 Ali Street, Pittsburgh, PA 15215, for 170 [LED Replacement Lamps](#), for the Department of Public Works, of the City of Erie at a total cost of \$9,384.00.

H. COMMITTEE REPORTS

I. ADJOURNMENT